



RECREATION & CULTURAL AFFAIRS
all for fun & fun for all!

*Township of Maplewood
Department of Community Services
574 Valley Street
Maplewood, NJ 07040
973-762-8120*

Department of Community Services Assistance Fund

The Maplewood Department of Recreation & Cultural Affairs offers a variety of programs and activities for community residents. Some funds are available each year to assist those residents who can demonstrate financial need and/or hardship.

ELIGIBILITY GUIDELINES

- Awards are available for youth programs (0 through 12th grade).
- Award recipients must live in South Orange or Maplewood.
- Award consideration is based on participation in the Free and Reduced Price School Meal Program
(parent/guardian must sign a waiver that allows the Director to contact the school district to verify eligibility).
If the child is not enrolled in the District's Free and Reduced Price School Meal Program then the parent/guardian must supply the same information to the Director that would be required to apply for the Free and Reduced Price School Meal Program. Special circumstances that create a temporary family hardship will be considered separately.
- To ensure awards are available to the greatest number of children possible, each child will be limited to one award per 12 month period.
- Awards are limited to a maximum of \$325 per year per child.
- Families eligible for the District's free lunch program are eligible to receive up to 100% of the respective application fee or \$325, whichever is less. If the application fee is greater than \$325, the applicant is responsible for the amount over \$325.
- Families eligible for the District's reduced lunch program are eligible to receive up to 75% of the respective fee or \$325, whichever is less.
- Approved applicants must pay any balance above the allotment before the first day of the program. If it is not paid the applicant will be disqualified from the program.
- Any additional costs that are not part of the registration fee will not be covered by the award and are the responsibility of the participant.
- Awards cannot be transferred to another program or class or season.

APPLICATION PROCEDURE

- Complete 1) The Recreation & Cultural Affairs Program Assistance Application AND 2) a registration form for the desired program/activity. Return completed forms to the Recreation Department, 574 Valley Avenue, Maplewood.
- Space in the desired program/activity must be available at the time of application.
- Awards are dependent upon the availability of funds and are awarded on a first come, first served basis.
- Applicants will receive notification or an update of their status within one week of the initial application.